



GLOBAL RECRUITING AGENCY

⚙ Recruitment ⚙ Training ⚙ Consultancy



www.globalrecruit.info

About us

GRA & At Glance of GRA:

Company profile:

M/S. Global Recruiting Agency is one of the new ventures of the Daffodil family which was approved and registered under the Ministry of Expatriates' Welfare & Overseas Employment. The company offers employers a range of services for the whole employment and business cycle including permanent and contractual recruitment, employee assessment and selection, Training and consulting etc. The major objective of Global Recruiting Agency is linking job opportunities through providing professional & efficient employees to concentrate on their core business.

Name of the company : **M/S. Global Recruiting Agency** | Status : **Proprietorship** | License no (RL) : **1324**

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Md. Sabur Khan - Proprietor
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Mohammad Nuruzzaman - CEO
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Nature of business: Manpower placement | **Year of establishment: 2016**

Office location: 19/1, Daffodil Concord Tower, Panthapath Dhaka-1205.

Tel: +8802 8156524, 01811-458868

Web site: www.globalrecruit.info, **E-mail:** info@globalrecruit.info

Placement we already confirmed Country, We have worked with Saudia Arabia and Japan.

Area we have reached various Japanese companies to do the Job placement of our skilled people like : Nursing Care, Building Cleaning, Food Processing, Agriculture, Scaffolding and other professions.

Vision

To become the leading recruiting agency in the nearest future in terms of service and exporting manpower; and be the most efficient bridge between the human resource and the clients.

Mision

To find the right people for the right job and fulfill our client's demand.

Efficiency

Efficiency means effective use of resources throughout all operations and achieving excellence in a faster way.

STRATEGIES

Innovation:

We are demonstrating our commitment to innovate continuously new job market and opportunities so that we can expand our curriculum and create job opportunities.

Organization and Culture:

Our organization looks for those people who are highly qualified and dream to work for long time.

Revenue:

Generating more revenue requires us to develop sustainable relation with clients. We pay an effort to enhance our mutually beneficial relationship and always measure our contribution to our clients' businesses.

Field of Candidate We have

We will work in the respective sector like:

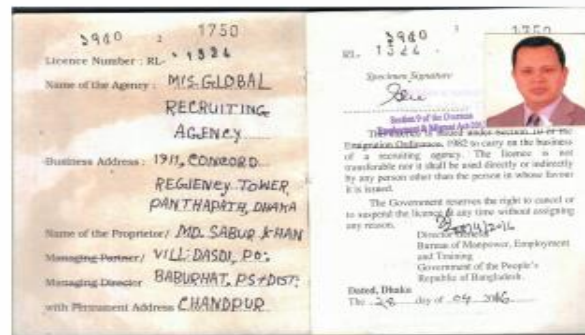
- | | | |
|---------------------------------------|---|--|
| Nursing Care profession for Hospital | ◀ | ▶ Pharmacists. |
| IT Engineer and IT Professional | ◀ | ▶ Laboratory Technicians. |
| Construction professional | ◀ | ▶ Medical Assistants. |
| Hotel, Restaurant and Tourism Sectors | ◀ | ▶ Super shop & Chain Shop sales man and others |
| Food Service Industry | ◀ | ▶ Cleaning Management |



SERVICES WE PROVIDE :

Manpower Consultancy :

We have the largest education venture under Daffodil Education Network which is linked with major industries, partnership with International institutions/organizations, experienced staff members with outstanding working knowledge on international industries. We place jobs basically in Japan, Saudi Arabia, Qatar, Dubai, Malaysia, Singapore & all over the world.



Employment Assistance :

We are now providing three types of services:

- ① Skill Training
- ② Selection & Recruitment
- ③ Work Permit Visa
- ④ TITP & SSW

TITP & SSW [Japan] Sectors:

- Building Cleaning Management
- Machine Parts & Tooling Industries
- Industrial Machinery Industries
- Electric Electronics and Information Industries
- Construction Industry
- Shipbuilding & Ship Machinery Industry
- Automobile repair & Maintenance
- Aviation Industry
- Accommodation Industry
- Agriculture
- Fishery & Aquaculture
- Manufacture of food and beverages
- Food Service industry



RECRUITMENT PROCESS:

1. a) Documents Required from Employers :

- ✓ Power of attorney
- ✓ Demand letter
- ✓ Visa documents
- ✓ Company registration copy
- ✓ Consular letter
- ✓ Employment agreement
- ✓ Agency agreement

1. b) Documents Required from Job Seekers :

- ✓ Selection Process
- ✓ Candidates Profile with CV
- ✓ NID
- ✓ Passport Copy
- ✓ Language Training Certificate
- ✓ All Academic Certificate
- ✓ Skill Test for final Selection



2. Final Selection & Development :

- ✓ Medical Checkup
- ✓ Documentation
- ✓ Validation of proper Documentation
- ✓ Visa Application & Receipt
- ✓ Manpower & immigration Clearance
- ✓ Documentation for Flight & Ticketing
- ✓ Orientation for Departure
- ✓ Departure & Follow- Up

Benefits for Employers:

- Labor market assessment
- Support services-Ads, Seminar, Fair, Interview, Training
- Primary Screening, Selecting HR through the Assessment by Expert Assessor
- Skill Sets in Workers

Benefits for Job Seekers:

- Detail Information by experts at GRA
- Guidelines on Application process and assistance until final selection
- Opportunity to attend skill development Training (If Requested)
- Help to prepare papers, document





SERVICE Matrix after Recruitment

We have the largest education venture under Daffodil Education Network in Bangladesh which is linked with major industries, partnership with International institutions/organizations, experienced staff members with outstanding working knowledge on international industries. We place jobs basically in Japan, Saudi Arabia, Qatar, Dubai, Malaysia, Singapore and all over the world.



Pharmacists



Construction Professional



Nursing Care profession for Hospital



Medical Assistants



Hotel, Restaurant and Tourism Sectors



Super shop & Chain Shop sales man



Why us?

Unique Selling Points:

WE ARE UNIQUE BECAUSE:

- We work for our client's satisfaction, so be our valued clients
- We line up our activities with your business objectives
- We give you timely services
- We offer cost effective services
- We are ready to take any challenges
- We ensure perfect match for the vacant position



SOME OF OUR UNIQUE POINTS:

Executive Search for White Collar Jobs:

GRA helps global organizations to find top executives to play pivotal roles for the organizations. We are the recruiting agency to help small, medium and large organizations in finding the right human resources with required professionalism.



Summary of GRA Events & Fair



ড্যাফোডিল পরিবারের সহযোগী প্রতিষ্ঠান গ্লোবাল রিক্রুটিং এজেন্সির উদ্যোগে দে প্রথমবারের মতো অনুষ্ঠিত হয়েছে 'কারিয়ার ইন জাপান এক্সপো'। গতকাল এর উদ্বোধন অনুষ্ঠানে প্রধান অতিথি ছিলেন প্রবাসী কল্যাণ ও বৈদেশিক কর্মসংস্থান মন্ত্রণালয়ের অতিরিক্ত সচিব আহমেদ মুনিরুস সালেহীন এবং বিশেষ অতিথি ছিলেন অভিযাসন, জনশ্রী কর্মসংস্থান ও প্রশিক্ষণ ব্যুরোর পরিচালক মো. মজিবুর রহমান। ড্যাফোডিল ইন্টারন্যাশনাল ইউনিভার্সিটির পরিচালক ড. মোহাম্মদ হোসেন সভাপতিত্ব করেন।



Ahmed Munirur Saleheen, additional secretary of the Ministry of Expatriates Welfare and Overseas Employment, along with Dr. Md. Sabur Khan, chairman of the Board of Trustees and founder of Daffodil International University, visiting the 'Career in Japan Expo' organised by Global Recruiting Agency at Daffodil International University on Saturday.



recruiting Agency, a sister concern of Daffodil Family organises a day-long 'Career in Japan Expo' at Daffodil International University in Dhaka on Saturday. — Press



সমকাল

রোববার | ৬ অক্টোবর ২০১৯ | ২১ আশ্বিন ১৪২৬

ড্যাফোডিল ইউনিভার্সিটিতে

[তৃতীয় পৃষ্ঠার পর]

পরিবারের প্রধান নির্বাহী কর্মকর্তা মোহাম্মদ নূরুজ্জামান জানান, সম্প্রতি একটি সমঝোতা চুক্তির আওতায় জাপান সরকার বাংলাদেশ থেকে গুরুত্বপূর্ণ কর্মসংস্থান ও প্রশিক্ষণ ব্যুরোর পরিচালক মজিবুর রহমান। ড্যাফোডিল ইন্টারন্যাশনাল ইউনিভার্সিটির প্রতিষ্ঠাতা ও চেয়ারম্যান ড. সবার খানের সভাপতিত্বে অনুষ্ঠানে আরও বক্তব্য দেন ড্যাফোডিল পরিবারের প্রধান নির্বাহী কর্মকর্তা মোহাম্মদ নূরুজ্জামান, ড্যাফোডিল ইন্টারন্যাশনাল প্রমোশনাল ট্রেনিং ইনস্টিটিউটের (দীর্ঘ) নির্বাহী পরিচালক রবীন্দ্রনাথ দাস প্রমুখ।

প্রদান করেছে, যার মধ্যে 'গ্লোবাল রিক্রুটিং এজেন্সি' একটি অন্যতম প্রতিষ্ঠান। তিনি জানান, বাংলাদেশের তরুণদের জাপানে কারিয়ারের সুযোগ-সুবিধা সম্পর্কে অবহিত করার লক্ষ্যে এ কারিয়ার এক্সপোর আয়োজন করা হয়। এ এক্সপোর উদ্বোধন অনুষ্ঠানে প্রধান অতিথি ছিলেন প্রবাসীকল্যাণ ও বৈদেশিক কর্মসংস্থান মন্ত্রণালয়ের অতিরিক্ত সচিব

আহমেদ মুনিরুস সালেহীন। বিশেষ অতিথি ছিলেন অভিযাসন, জনশ্রী কর্মসংস্থান ও প্রশিক্ষণ ব্যুরোর পরিচালক মজিবুর রহমান। ড্যাফোডিল ইন্টারন্যাশনাল ইউনিভার্সিটির প্রতিষ্ঠাতা ও চেয়ারম্যান ড. সবার খানের সভাপতিত্বে অনুষ্ঠানে আরও বক্তব্য দেন ড্যাফোডিল পরিবারের প্রধান নির্বাহী কর্মকর্তা মোহাম্মদ নূরুজ্জামান, ড্যাফোডিল ইন্টারন্যাশনাল প্রমোশনাল ট্রেনিং ইনস্টিটিউটের (দীর্ঘ) নির্বাহী পরিচালক রবীন্দ্রনাথ দাস প্রমুখ।

উদ্বোধন অনুষ্ঠান শেষে 'কারিয়ার

ড্যাফোডিল

ইউনিভার্সিটিতে



Three Unique Points about us:



Daffodil Institute of Language is out in existence to help students with language proficiency. DIL offers foreign language courses like English, French, Spanish, German, Arabic, Chinese, Japanese and Korean. It also offers basic Bangla course for foreigners and facilities IELTS test. We have also Japanese language test center.



Skill Jobs has been developed focusing on our past 20+ experiences in the Global Job Market, particularly, the latest trends in the job field, skill matrix, technological advancement, demand and expectations of modern organizations. The organization has been originated from Jobsbd.com, the first ever job portal in Bangladesh and later renamed as Skill Jobs.



Daffodil Japan IT Ltd. (DJIT) is a Japan based Education service and Recruitment service providing company who helps Bangladeshi students to attain their career and educational aspirations in abroad. It is basically a joint venture between Daffodil Group and Bangla Business Partners Japan (BBPJ). DJIT started operation in Bangladesh on September 2013. DJIT deals with: 1. Consultancy for Higher Study in Japan 2. Recruitment of Japanese companies from Bangladesh 3. IT engineer recruitment from Bangladesh of Japanese companies. 4. VISA processing 5. Study in Japan, 4. Japanese Language Training,

International Linkage:

We give value to our clients, partners, members and well wishers:

Our success for more than 23 years would not have been possible without the support of many partners, associations, institutions, organizations who share our philosophy of serving to the society, inspiring hope, empowering change and transforming lives. We appreciate and thank them for believing in our mission.



Membership for cooperation in Academic Sector:

We are also extremely grateful to many Educators, Leaders, Celebrities, Policy Makers, Foreign Friends, Delegates, Media Personalities and Ambassadors who helped us to bring increased awareness and add values to our programs and services. We thoughtfully remember our international partner network as a “Global Family” and thank for their gracious support.

Finally we thank to all members of Daffodil Family for their commitment to our endeavor.



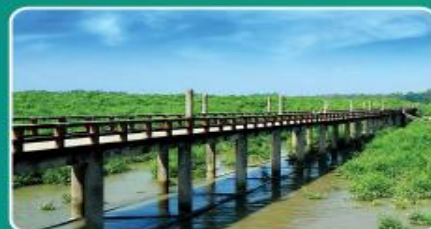
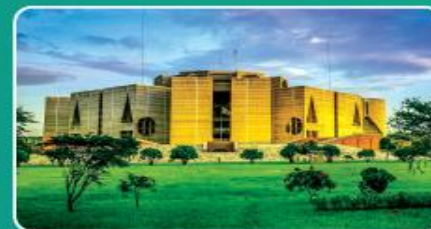
Benefit of Executive Search:

- ◆ Good link with talented executive in Bangladesh
- ◆ We offer best benefits
- ◆ We offer a simple but cost effective solution.
- ◆ We offer top executives and confirm placement incorporation.

How do we Ensure the best Candidate?



Beautiful Bangladesh



► Locations of GRA

BANGLADESH Office:

M/S. Global Recruiting Agency

Office Address: 19/1, Daffodil Concord Tower, Panthapath Dhaka-1205.

Phone: +88 02 9138139, 01811-458868 | **Fax:** +8802 8156524

Email: info@globalrecruit.info | **Website:** www.globalrecruit.info

JAPAN Office:

M/S. Global Recruiting Agency

Office Address: 3F-1-9-4- Dogenzaka Shibuya Ku Tokyo, Japan

Emil: toru.okazaki@djit.ac info@globalrecruit.info

Contact person: Mr. Toru Okazaki | **Phone:** +818030863614, +813-3462-0151